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DRAFT 12.3.24

## Welcome

#### **Introducing CCP Direct.**

We've created this guide to help introduce the CCP Direct brand and all of its products, services, and solutions that we provide. This guide is engineered to help us apply the CCP Direct brand visual and messaging elements consistently and efficiently across various channels — both online and offline. The information and examples contained in these guidelines will provide you with a solid understanding of the CCP Direct brand and help you bring it to life both visually and verbally.

In addition, this guide is designed to help protect our brand from misrepresentation or misuse. To safeguard the integrity of our image, all new and revamped external-facing communications will need to be reviewed and approved by the brand leadership team.

We hope this book helps you to implement and extend our brand in ways that elevate the prestige, value, and effectiveness of all communications.

### What good VBLs do for businesses

- Ensure that visual and physical aspects of a brand align with its aspirations
- Enable meaningful connections between product, brand, and user
- Strong visual consistency provides a foundation for differentiation
- Strong and consistent visual identities establish a unique and valued relationship between brand and end-user audiences

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### **Brand Narrative**



# We know.

Here's a short list of the things we know: We know you. We know your business.

We know you want choices in how to communicate.

We also know our products.

And we know how to use all this knowledge to help you succeed.

In business, relationships still matter. We start by getting to know you – really know you – and your business.

YOU decide how you want to interact with us. Online. Through field reps. On the phone with one of our inhouse, on-location representatives. Via text chat. It's entirely up to you.

Obviously, we know our product inside and out. Put it all together, and we know how to put you in touch with the products you need to help your business grow. And we know it better than anyone.

Sounds pretty great, doesn't it? We know.

### **Brand Narrative**

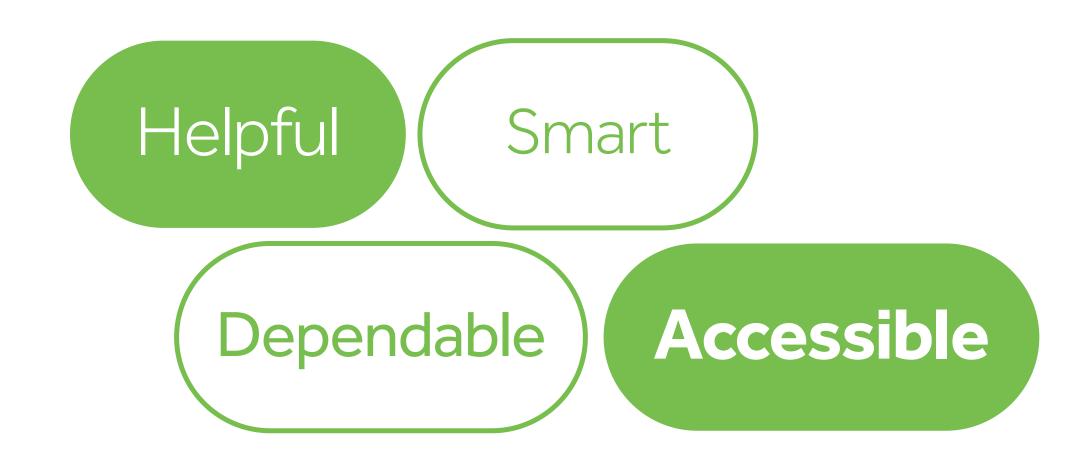


We know is a colloquial and gettable affirmation of being both friendly and smart. We're using the promise of our speech bubble to literally tell our customers that "we know" their businesses, challenges, and needs. Inherent is our pledge to get to know them even more intimately – which implies the communication we bring to every sale. And the choices available in communication type because, again, we know they have their own preferences and we are here to meet them wherever they are.

"We know" can also be mined for endless messaging about product support, empathy and understanding about the demands of today's business environment, industry and application expertise, interpersonal "soft" skills often lacking in competitors, and product knowledge that adds value to our customers' operations.

Why would customers deal with competitors who might NOT know all this? Because they don't have to... CCP Direct is right here and *We know*.

## **Brand Personality Traits**



## The Logo

Our accessibility is what sets CCP Direct apart from its competitors. We're easy to reach. We're easy to deal with. And we make it easy to find what you need. Establishing and keeping an open line of communication with customers is the idea behind this logo. It's a deceptively simple mark, made up of a stylized C and P, which together also make up the shape of a speech bubble. It indicates how CCP Direct is always open, with a direct line of communication to customers.



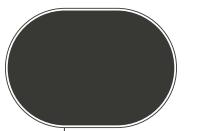




Primary Color Logo



CCP Green: Pantone 360 R97 G194 B80 C63/M0/Y92/K0 HEX#61C250



CCP Rich Grey: Pantone 447 R55 G58 B54 C69/M59/Y64/K54 HEX#373A36



White R255 G255 B255 C0/M0/Y0/K0 HEX#ffffff

### Primary Logo usage

The four-color version of the logo should be used wherever possible when representing CCP Direct. The logo can be reproduced on a white background or reversed on a darker background or dark image.



Primary Color Logo on white



Primary Color Logo on a dark background



Primary Color Logo on a dark image

### Secondary Logo usage

These logos should be used when production only allows for a single color or printing situations where black is preferred, such as cardboard packaging.





Secondary Logo Rich Grey

Secondary Logo Black



Secondary Logo White on dark background



Secondary Logo Black on cardboard

#### Submark

This is *not* the primary logo, but this submark should be used in situations where space is at a premium, or where space is more vertical than horizontal. This may also be ideal for the CCP Direct company profile logo for Social Media.



Submark 4/c



Submark Rich Grey



Submark Black



Submark Green and White on dark background



Submark White on dark background



Submark White on dark shirt

### **CCP Direct Icon**

The "talk bubble" icon is a creative asset from the primary logo. It is **not** to be used in place of the CCP Direct logo, but can be used as a supportive visual design element for the brand.







CCP Direct Icon White on dark background



CCP Direct Icon White on dark image



CCP Direct Icon White with emboss effect on dark image

#### **Clear Space**

The clear space defines the minimum breathing room around the CCP Direct logo, and the minimum distance between the logo and the edge of a printed piece.

The minimum clear space that must surround the logo is equivalent to a square that is the exact cap height of the type in the logo.

#### Minimum Size

In print, the logo should never appear smaller than 1.6". On screen, it should appear at least 153 pixels wide.





Clear Space Square = cap height

Minimum Size ccpdirect Print: 1.6"

Screen: 153 pixels

## **Incorrect Logo Usage**

Any modification to the CCP Direct logo confuses its meaning and diminishes its impact, so as such is not allowed. Precise artwork has been created to accommodate any usage needed. Never redraw, translate, or otherwise later our logo in any way. Presented here are examples of incorrect usages that must be avoided to maintain the integrity of the CCP Direct brand.



**Do not** recreate, retype or redraw our logo.



**Do not** stretch or alter our logo in any way.



**Do not** change the color of our logo in any way.





**Do not** place our logo on backgrounds with high contrast or backgrounds that limit legibility.



**Do not** place our logo on backgrounds with low contrast or backgrounds that limit legibility.





**Do not** place our logo near objects without the defined clear space.



**Do not** place our logo on colors that limit or hamper legibility.

## **Brand Name**



### **Correct usage of the brand name:**

The correct usage of the brand is "CCP Direct."

It should always be referred to in text as "CCP Direct".

It should **not** be referred to as "CCP" or "CCPD" or any other variations.

The letters **CCP** and **D** in CCP Direct should always be capitalized in text, never lower case. Do not mix the sentence case in text. There should always be one space between "CCP" and "Direct."

### <u>Incorrect</u> usage of the brand name:











## **Color Palette**

### **Primary Colors**

The two primary colors of the CCP Direct logo are a bright, clean green paired with a rich grey. The green evokes a sense of balance and calm, while having a strong connection to safety.





CCP Green



CCP Green: Pantone 360 R97 G194 B80 C63 M0 Y92 K0 HEX#61C250 CCP Rich Grey



CCP Rich Grey: Pantone 447 R55 G58 B54 C69 M59 Y64 K54 HEX#373A36

### **Color Palette**

### **Primary Colors**

The three primary colors are born from the CCP Direct logo. The CCP Green and Rich Grey are the two foundational brand colors and should be used most often in creative executions. The Rich Grey is ideal for backgrounds and type.

### **Secondary Colors**

The secondary color palette provides vibrant accents to the primary colors, and allows for opportunities to create variations for backgrounds and type in creative executions.

### **Primary** colors



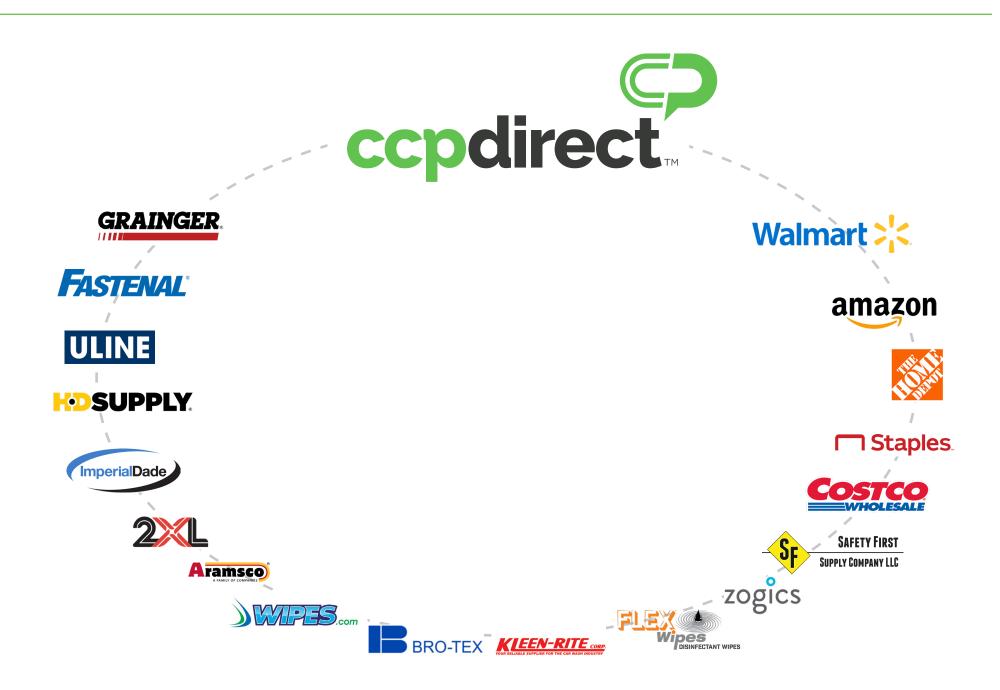
### **Secondary** colors



## **Color Palette**

### The Competetive Landscape

The distinct logo colors and strong, clean font allow for the CCP Direct brand to stand out among the competition.



## **Typography**

### Our *primary* brand typeface is Effra CC.

The sans serif Effra CC font family features smooth, even lines and open shapes for a very clean and modern look. Effra offers a wide variety of weights, which provides maximum flexibility with type choices for creative executions. The light and regular weights are ideal for body copy, while headlines can be set in various bold weights, from medium to extra bold and black. As our PRIMARY typeface, Effra should be used wherever possible.

### Effra CC

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890!@#\$%&"\*+={/>

Hairline Hairline Italic

Thin Thin Italic

Light Light Italic

Regular Regular Italic

Medium Medium Italic

SemiBold SemiBold Italic

Bold Bold Italic

XBold XBold Italic

Black Black Italic

We know.

We know how pros work.

## **Typography**

## Roboto

Our secondary brand typeface is Roboto.

In situations where Effra is not available, the alternative font to use is Roboto.

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 !@#\$%&"\*+={/>

Thin Thin Italic

Light Light Italic

Regular Regular Italic

Medium Medium Italic

Bold Bold Italic

Black Black Italic

We know.

We know how pros work.

## **Photography**

### **Application Photos:**

In product application photos, the goal is to capture the product being used in its natural environment as realistically as possible by everyday people. The goal is to bring as much humanity into images as possible. An effort should be made to keep the CCP Direct product being used front and center and in focus, with the rest falling off to softer focus.









## **Photography**

## Creative usage of images: Cropping and Gradients

The right corners of the photos should be rounded, creating a curved edge to the right side of the image.

We then lay the oval line graphic element over the image, matching the height and curve of the photo. The oval should be 50% transparent.

Lastly, we also add a soft gradient to each image, flowing from left to right, and on a slight angle. The colors for each should come from our brand color palette, and should pick up on colors contained in the photo. They will give a rich feel to the images and help direct the viewer's eye to our product.





**Creating the image:** 1) Round the right top and right bottom corners of the image box.

2) Lay the curved line graphic over the photo, cropping the top and bottom to match the top and bottom height of photo. Make transparency 50%. 3) Lay an angled gradient on top, using a color from our brand palette.







Other examples

## **Photography**

### Creative usage of images:

### Integrating Type

We can also utilize a double curved line graphic element over the middle part of a photo to create an area for type/headlines. The inside curved line is 100% white, the outside line is 50%.

Headlines should be centered in the height of the photo, and flush left.





Utilizing the curved line graphic with the photo.











Other examples

#### Sell Sheets:

Product sell sheets utilize the double curved line graphic element over the application photo to create an area for the product name, and guide the eye directly down to the photo of the product.

Secondary colors are used to create visual interest and to allow for certain area of information to stand out, such as Industries.

#### **Product Name**

Product name set in caps, descriptor in u/lc Effra Bold 30 pt. / 32 pt., flush left



Set in secondary color

### Headline

Utilize the idea of "We know..." Set "We know" in secondary brand color, the rest in Rich Grev. Effra Bold, 24 pt. (size can vary dep. on

### **Body Copy**

Effra Regular, 9/13





headline length)

Black

#### **Digital Ads**

Our horizontal digital ads take advantage of our unique curved cropping on the right side, leading the eye directly from the headline to the application photo to our logo.

We know cleaning & detailing.

Absorbency. Durability. Lint-free. Many sizes and weights. All ready to ship direct to you.

Shop Now





#### **Print Ads**

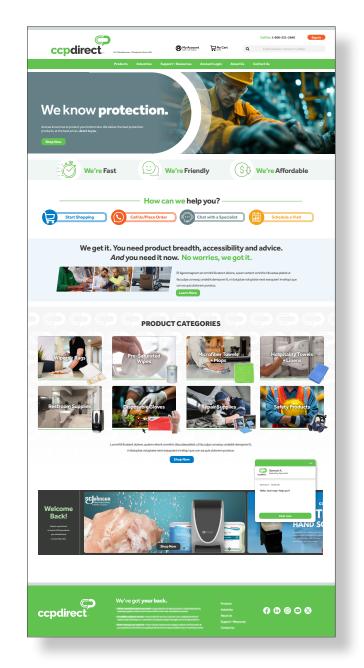
Our print ads utilize the main application photo and secondary color to create a cohesive brand feel across a series of ads. A small representative group of products leading to the CCp Direct logo anchors the bottom of the ads.

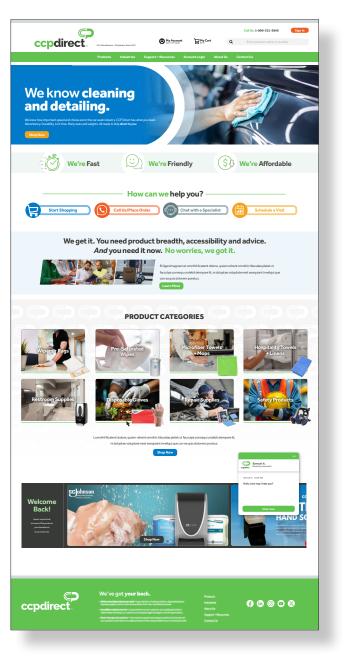






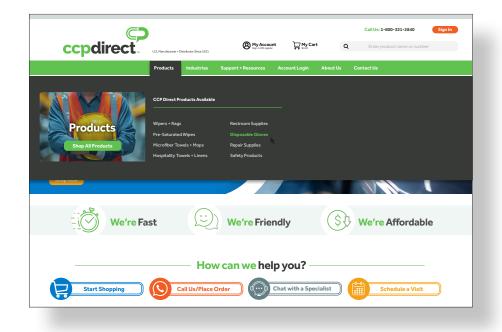
Website: Homepage





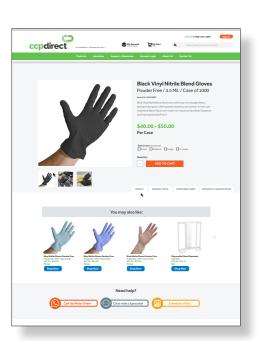
# Website: Navigation & Drill Down to Product Pages examples

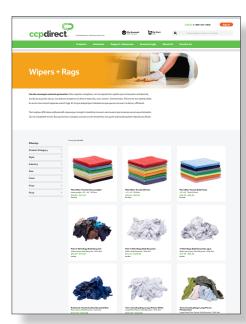
We know visitors are here primarily for products. We know modern web is driven by smart navigation. This type of navigation dropdown menu allow visitors maximum access with ease.











### Website: About Us page example

It's important to be proud of our history.

We can inform new customers of our rich history, and putting existing customers minds at ease if they have any concerns about the new brand name and combining of the three companies.

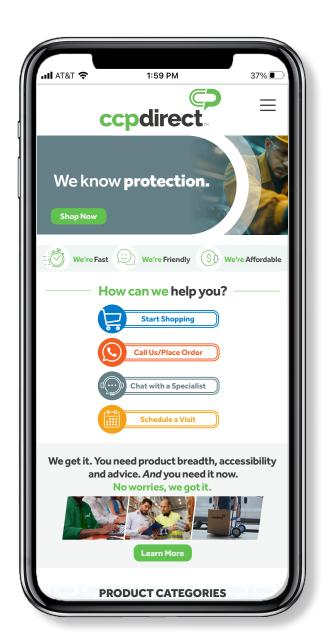
Dropdown panels inform visitors about the three parent companies.

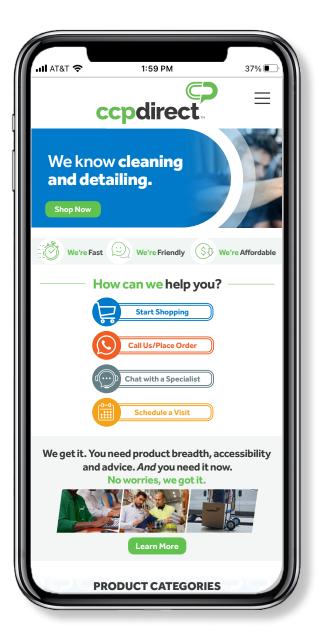






Website: Responsive Design





Sales Literature:



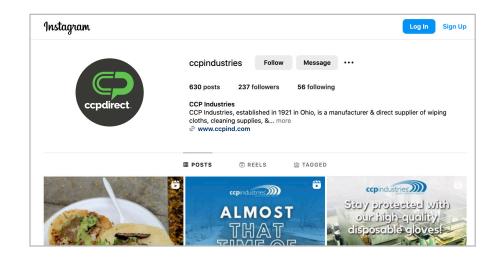
Cover Example



Inside Cover, Table of Contents Example

#### Social Media

The Submark logo can be ideal for Social Media company profile images, where company logos need to fit onto circles or squares.



Submark Green and White used as company profiles

